

**NORTHERN VIRGINIA INTERGROUP
WHERE & WHEN GROUP UPDATE FORM**

*Please return only if Group information has changed or present listing is not correct.
PLEASE BE AWARE: YOU MUST ALSO NOTIFY VAC WEBSITE AND GSO!

NAME OF GROUP: _____

NAME OF THE LOCATION OF MEETING: _____

ADDRESS OF MEETING: _____

ZIP

DATE MEETING STARTED: _____ GSO # _____

TYPE OF MEETING: _____

MEETING DAY _____ TIME _____

HANDICAPPED ACCESSIBLE –H – The meetings designated as handicapped accessible are meetings which have confirmed that their location meets the following criteria:

- 1- Designated handicapped parking either flush with ground or with curb ramps
- 2- Unimpeded path of travel from vehicle to door of meeting
- 3 – Door width at least 32” wide
- 4 – Elevator (if meeting held up/down stairs)
- 5 – Barrier free meeting space
- 6 – Restroom with wheelchair accessible door & handrails

MEETS HANDICAP ACCESIBLE CRITERIA Circle: YES or NO

SMOKING? Circle: YES OR NO

INTERGROUP REPRESENTATIVE OR CONTACT (MUST BE PROVIDED)

NAME: _____

ADDRESS or Group PO Box _____

CITY: _____ STATE: _____ ZIP: _____

PHONE # HOME: _____ Cell: _____

EMAIL _____

PLEASE RETURN TO NVI -10400 Eaton Place Suite 140 Fairfax VA 22030 OR

EMAIL: info@nvintergroup.org

ALL CHANGES MUST BE IN WRITING and MUST INCLUDE AN IGR OR CONTACT PERSON. THANK YOU!